



sanedi

South African National Energy
Development Institute

REQUEST FOR QUOTATION

FOR

BUILDINGS REPAIR COOL SURFACES PROJECT IN WESTERN CAPE

NAME OF BIDDER.....

POSTAL ADDRESS

STREET ADDRESS

CONTACT PERSON

TELEPHONE NUMBER Code Number

CELL PHONE NUMBER Code Number

FACSIMILE NUMBER CodeNumber

E-MAIL ADDRESS

Signature of Bidder **Date**

RFQ Number	RFQ3323
Date of RFQ	09 October 2023
SANEDI Contact	All enquiries and RFQ submissions must be directed to : Name: Ms Nondumiso Buthelezi Tel: 011 038 4369 Enquiries: e-mail address: enquiries.procurement@sanedi.org.za Website address: www.sanedi.org.za
Closing date & Time Electronic - Submission	Tuesday the 24 October 2023 at 11:00am E-mail submission only: quotes.procurement@sanedi.org.za
Work specification (and Technical specifications)	<p>1. Project Background</p> <p>SANEDI Cool Surfaces Programme responds to South Africa’s need for energy passive, low cost, low maintenance cooling technology for buildings. Cool roofs improve the energy and environmental performance of buildings by minimising solar heat gains. The specialised paint coating reflects solar radiation and prevents heat absorption. Cool surfaces applied to roofs not only reduce the energy required to cool building interiors significantly but also decreases the electricity demand on our grid when rolled out on a large-scale. However, cool surfaces do not address extreme cold weather events. Insulation is a complimentary passive-energy, thermal-control technology that addresses heat loss in buildings. Insulation can address cold conditions.</p> <p>Goal of original project: The collaboration between the cool surfaces and Insulation project confirmed the individual impact of the two technologies regarding their typical performances on buildings and compared their combined impact that strengthens efficacy in driving efforts for inclusion of mandatory passive heating and cooling interventions in the next revision of the EE Building Code SANS 10400 XA. There was a proposal that cool coatings can/ should be used to offset R-values reduction of the insulation minimum standard required. The project aims to investigate, via data, the claim that neither the passive energy heating nor cooling interventions should be reduced by using either to offset SRI or R-values values as the full minimum performance standards of each technology is necessary for meaningful results</p> <p>2. Project Objectives</p> <p>The 12 reference buildings (6 buildings in Masonwabe and 6 in Morkels Cottage) are incomplete -4 buildings with no interventions at all, 4 with only cool coatings and 4 with only insulation. Monitoring instruments that had been installed in these reference buildings have been removed, leaving damage to the buildings. SANEDI seeks a contractor to supply the materials to complete the insulation and cool coating interventions and repair damages caused by the decommissioning of the monitoring instruments.</p>

3. SCOPE OF WORKS



3.1 Masonwabe Informal Settlement: Gugulethu Western Cape

Six buildings at approximately 26m² each.

3.2. Morkels Cottage, Strand, Western Cape



Six buildings at approximately 30m² each.

4. Scope of Works

- The Scope of Works for Completion of WC Reference Buildings Project, requires a turnkey company to provide the following goods and services:

4.1 Assessment and Planning (2 weeks)

Conduct a project site assessment to analyse the 12 buildings current condition.

The SANEDI Baseline Assessment Report will be made available to the bid winner.

The assessment outcome must include the following:

- Identify obstacles that will affect the installation and performance of the insulation and cool coating paint, e.g. repairs
- Determine required number of labourers.
- Verify the surface area to be insulated and those to be cool coated. Map the addresses for intervention.
- Bill of Quantities including all components required for coating application.
- Identify the total quantity of coating and primer required (in litres per square meter) to coat verified roof surface area.
- Identify the total quantity of insulation required (m²) to insulate the roof.
- Detail activities required prior to Preparation of the roof.
- Project planning from inception to commissioning.
- Produce an assessment and planning Report

4.2. Cool reflective coating product supply (2 weeks)

- Vendors must submit copies of their cool reflective coating's manufacturer's verified laboratory certificates. Laboratory Certificate of Product Performance must cover the minimum values for the following tests.

USA Standard	SA Standard	Description	Efficacy
ASTM C1549	SANS 1982	Standard Test Method for determination of Solar Reflectance (SR) near ambient temperature using a portable solar reflectometer	SR > 0,75
ASTM C 1371	SANS 1789	Standard Test Method for determination of Emittance of materials near room temperature using portable emissometer	TE > 0,75
ASTM E 1980.	SANS 1980	Solar Reflectance Index (SRI) calculates SR and TE in a single value expressed between and 100, with particularly cool materials exceeding 100.	SRI > 75%

- Deliver and secure the cool surface paint within the first month of the project.
- Manufacturer to provide written recommendations for optimal application of product.
- Clear calculations of Bill of Quantities: Include costs of all equipment and coating.
- Product to be priced per m² for primer and coating materials.
- All corrections of miscalculations by the supplier will be for the manufacturer's account.

4.3. Insulation product supply (2 weeks)

- Vendor may only use insulation products from manufacturers that are members of the Thermal Insulation Products Systems Association South Africa (TIPSASA) because their laboratory product performance testing certifications are verified and on record with TIPSASA data base.
- Deliver and secure the **ISOBOARD – EXTRUDED POLYSTYRENE (XPS)** insulation within the first month of the project.
- Manufacturer to provide written recommendations for optimal installation of product.
- Clear calculations of Bill of Quantities: Include costs of all equipment and coating.
- Product to be priced per m² of insulation materials.
- All corrections of miscalculations by the supplier will be for the manufacturer's account.

4.4. Resourcing and Project Management (2 weeks)

- SANEDI needs the successful bidder to:
- Recruit the **previously qualified labourers from the community** to apply the cool reflective coating and insulation to the reference buildings, under supervision.
- Manage the operations roll out and quality checks on labour for the application of the reflective cool coating and insulation on the 12 buildings.
- Provide a risk management plan for security of product, equipment, and labourers.
- Provide project cost breakdown aligned with the project deliverables.
- Develop work breakdown for the duration of the project.
- Attend progress meeting and provide project feedback.
- Develop Project final report which includes methodology, challenges experienced, and lessons learnt.

4.5. Operations: Cool Coating Application and Insulation Installation (3 weeks)

- The service provider must
- Provide personal protective equipment.
- Provide oversight of labour to ensure smooth roll out of project.
- Compile a detailed Project Record Keeping File.

Project duration

- Total Project duration is 3 months. (See Scope of Works)

Required qualifications and experience (Technical Evaluation Criteria)

EVALUATION CRITERIA

Cool Surface Production and Supply

All requirements must be met and supported with copies of evidence or submission will be immediately disqualified.

CRITERIA	YES	NO
Vendor has submitted manufacturer’s traceable cool reflective coating product laboratory certificate product performance testing, to the labs website database		
Vendor has submitted evidence of insulation product (XPS) manufacturer’s TIPSASA membership as appears on their invoice and TIPSASA website database.		

Resourcing and Project Management

All requirements must be met and supported with evidence or submission will be immediately disqualified.

No.	Technical Criteria	Evaluation Criteria	Score 1-5	Range	Weightings%
1	Company has experience of two or more years in management cool paint/ water proofing projects.	>3 years' experience	4-5		20%
		3 years' experience	3		
		2 years' experience	2		
		1 years' experience	1		
2	Company references from satisfied clients over the period in evidence	> 3 reference letters	4-5		20%
		3 reference letters	3		
		2 reference letters	2		
		1 reference letter	1		
3	Project Manager has evidence of three or more documented, successfully completed cool roofing/ water proofing projects.	> 3 projects	4-5		20%
		3 projects	3		
		2 projects	2		
		1 project	1		
4	Evidence of current Letter of Good standing from Dept of Labour that covers Workman's Compensation with a COIDA number can be tracked to Department of Labour database.	Copy of C%OIDA	5		20%
		No copy of COIDA	1		
5	Mock-up / example of Record Keeping system used for relevant information.	Mock up of record keeping system: Logical system, relevant & thorough	4-5		20%
		Relevant, thorough but scattered	3		
		Scattered, irrelevant missing information	1-2		
Technical threshold = 70%					
Total = 100%					

Total points available 100 = **Minimum threshold 70 points**

Terms and Conditions	<p>The RFQ shall be subjected to the SANEDI procurement terms and conditions which can be found on www.sanedi.org.za .</p> <p>New suppliers are requested to apply for registration as suppliers on the database as no RFQs will be considered without suppliers firstly being registered on the supplier database.</p>
Quoted Price excluding Disbursements VAT inclusive	<p>(Attach a formal quotation on company official letterhead to this RFQ)</p> <p>R</p>
Discounted amounts	<p>R</p>
Disbursements VAT inclusive	<p>R</p>
Total Amount VAT inclusive	<p>R</p>
Other Requirements	<p>The supplier must submit the following returnable schedules:</p> <ol style="list-style-type: none"> 1. Pricing schedule 2. Attach SBD9, SBD 4 and SBD 6.1 3. Attach valid tax clearance 4. Certified BBBEE certificate <p>Forms are available on www.sanedi.org.za</p>

SBD 4: Bidder’s Declaration of Interest

	<p>Any legal person, including persons employed by the state, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favoritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where</p> <ul style="list-style-type: none"> - the bidder is employed by the state; and/or - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
	<p>In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.</p>

COMPANY & REPRESENTATIVE DETAILS	
Full Name of bidder or his or her representative	
Identity Number	
Position occupied in the Company (director, trustee, shareholder, member):	
Registration number of company, enterprise, close corporation, partnership agreement or trust	
Tax Reference Number	
VAT Registration Number	

DECLARATIONS	YES	NO
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	Are you or any person connected with the bidder presently employed by the state?		
	If so, furnish the following particulars: Name of person / director / trustee / shareholder/ member		
	Name of state institution at which you or the person connected to the bidder is employed :		
	Position occupied in the state institution		
	Any other particulars:		
	If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?		
	If yes, did you attach proof of such authority to the bid document? <u>(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.</u>		
	If no, furnish reasons for non-submission of such proof:		
	Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?		

If so, furnish particulars:		
Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?		
If so, furnish particulars:		
Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies Wither or not they are bidding for this contract?		
If so, furnish particulars:		

Full details of directors / trustees / members / shareholders.			
The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in the table below.			
Full Name	Identity Number	Personal Income Tax Reference Number	State Employee Number / Persal Number

“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

DECLARATION OF INTEREST

I, the undersigned (name).....

Certify that the information furnished in this declaration is correct and I accept that SANEDI may reject the bid or act against me should this declaration prove to be false.

Name of Enterprise Bidding:

Name of Authorised Representative

Signature of Authorised Bidder

Date

1. Preference Points

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender: - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 Preference Points applicable:

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
Price	80
Specific Goals	20
Total points for price and specific goals	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 SANEDI reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the SANEDI.

2. DEFINITIONS

- (a) “tender” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “price” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “tender for income-generating contracts” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).
- (f) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (g) “B-BBEE status level of contributor” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (h) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (i) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

- (k) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (l) “proof of B-BBEE status level of contributor” means:
- B-BBEE Status level certificate issued by an authorized body or person;
 - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - Any other requirement prescribed in terms of the B-BBEE Act;
 - “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \quad \text{or} \quad P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)			Number of points claimed (80/20 system) (To be completed by the tenderer)
	Total points possible	Indicator	Points allocated	
B-BBEE Status level of Contributor	10	Level 1	10	
		Level 2	9	
		Level 3	8	
		Level 4	5	
		Level 5	4	
		Level 6	3	
		Level 7	2	
		Level 8	1	
		Non-compliant	0	
Women	5	Women Owned 76% - 100%	100%	
		Women Owned 51% - 75%	75%	
		Women Owned 26% - 50%	50%	
		Women Owned 5% - 25%	25%	
		Women Owned less than 5% - 0%	0%	
Youth	2.5	Youth Owned 76% - 100%	100%	
		Youth Owned 51% - 75%	75%	
		Youth Owned 26% - 50%	50%	

		Youth Owned 5% - 25%	25%	
		Youth Owned less than 5% - 0%	0%	
Persons with Disability	2.5	Person with Disability 76% - 100%	100%	
		Persons with disability 51% - 75%	75%	
		Persons with disability 26% - 50%	50%	
		Persons with disability 5% - 25%	25%	
		Persons with disability less than 5% - 0%	0%	
TOTAL FOR SPECIFIC GOALS	20			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3 Name of the company/firm.....

4.4 Company registration number:.....

4.5 TYPE OF COMPANY/FIRM

Type of Firm	Tick the applicable box here
Partnership/Joint Venture/ Consortium	
One-person business/sole propriety	
Close corporation	
Public Company	
Personal Liability Company	
(Pty) Limited	
Non -Profit Company	
State Owned Company	

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

SBD 9: Certificate of Independent Bid Determination

I, the undersigned, in submitting the accompanying bid for

in response to the invitation for the bid made by SANEDI do hereby make the following statements that I certify to be true and complete in every respect:

I therefore certify, on behalf of that I have read and I understand the contents of this Certificate;

1. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
2. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
3. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
4. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

(a) has been requested to submit a bid in response to this bid invitation;

(b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

(c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

5. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.
6. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;

- (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
7. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
 8. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
 9. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Name of Enterprise Bidding:

Name of Authorised Representative

Signature of Authorised Bidder

Date